



QPLA Partnership Application

Queensland Public Libraries Association invites applicants to become a Sponsor or Trade Exhibitor at QPLA 2025 Conference held in Townsville 26-28 March 2025.

See *Professional Development Sponsorship Proposal* for Information on Sponsorship Packages.

APPLICANT DETAILS

Company Name

Contact person

Position

Address

Town/Suburb

State

Postcode

Phone

Mobile

Email

Website

Exhibitor Contact Details (if different to Organisation contact)

Contact person

Position

Address

Town/Suburb

State

Postcode

Phone

Mobile

Email

SPONSORSHIP OPPORTUNITIES (prices ex GST)

<input type="checkbox"/> Gold Sponsor	\$10000 (1 available)	<input type="checkbox"/> Notepad & pen sponsor	\$1500 (1 available)
<input type="checkbox"/> Welcome Function Sponsor	\$5000 (1 available)	<input type="checkbox"/> Morning tea sponsor	\$1200 (2 available)
<input type="checkbox"/> Conference Dinner Sponsor	\$5000 (1 available)	<input type="checkbox"/> Lunch sponsor	\$1700 (3 available)
<input type="checkbox"/> Keynote Speaker Sponsor	\$2500 (several available)	<input type="checkbox"/> Afternoon tea sponsor	\$1200 (3 available)
<input type="checkbox"/> Speaker Sponsor	\$1500 (several available)	<input type="checkbox"/> Delegate sponsor	\$2000 (4 available)
<input type="checkbox"/> Name Badge & Lanyard Sponsor	\$2000 (1 available)	<input type="checkbox"/> Coffee Cart sponsor	\$2000 (1 available)
<input type="checkbox"/> Satchel Sponsor	\$2000 (1 available)		

ADVERTISING OPPORTUNITIES (prices ex GST)

<input type="checkbox"/> Satchel insert	\$300
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EXHIBITION OPPORTUNITIES (prices ex GST)

<input type="checkbox"/> Exhibition booth – option 1	\$3,600
<input type="checkbox"/> Exhibition booth – option 2	\$3,000
<input type="checkbox"/> Exhibition booth – option 3	\$2,200
<input type="checkbox"/> Lunch meeting room	POA
<input type="checkbox"/> Additional Exhibition Delegate	\$450

ADDITIONAL BOOTH REQUIREMENTS

Complete the Exhibitor Form provided by Ede Events and return with this application form.

Complete this application indicating your interest and email as an attachment to conference@qpla.asn.au by **Friday 20 December 2024**.

Authorisation

I have read and agree to the Terms and Conditions.

Name

Signature

Date

Terms and Conditions

1. By signing and returning this agreement you are agreeing to a non-exclusive sponsorship/exhibition agreement between yourselves and Queensland Public Libraries Association on the terms and conditions set out below and in the agreement.
2. Sponsorship and exhibition applications will be acknowledged in writing upon receipt. Confirmation of acceptance will be sent via email together with a tax invoice.
3. Sponsorship/exhibition package entitlements will be guaranteed only on payment of all monies owing. Full payment of all monies owing is required no later than 31 January 2025. Package entitlements will not begin until full payment is made.
4. Should payment not be made by the due date we reserve the right to cancel your booking.
5. Sponsorship packages are limited in accordance with the prospectus and booth allocations are sold on a 'first-in' basis based on full payment.
6. QPLA reserves the right to decline sponsors or exhibitors.
7. All amounts are exclusive of Goods and Services Tax (GST) at 10% and are priced in Australian dollars (AUD).
8. QPLA reserves the right to vary package entitlements, floorplans or booth allocations if necessary.
9. Cancellation/Amendments: if you wish to cancel or change your sponsorship/exhibition package you must advise us in writing at conference@qpla.asn.au We reserve the right to charge the cancellation fees as follows:
 - a. On or prior to 24 February 2025: 50% of the total value of the sponsorship/exhibition package.
 - b. After 25 February 2025: 100% of the total value of the sponsorship/exhibition package.
10. QPLA reserves the right to cancel this event and refund your sponsorship/exhibition payment in full. IN this case, liability will be limited to that amount and the sponsor/exhibitor shall have no further claim for damages or loss.
11. All exhibition times noted are indicative and QPLA reserves the right to alter all times. Sponsors and exhibitors agree not to hold offsite events that may remove delegates from the conference and exhibition venue during exhibition hours.
12. Upon confirmation of booth number and location, please check your booth location carefully. We will do our best to accommodate your requirements, however QPLA can not be held responsible for positioning of any competitor.

ADDITIONAL INFORMATION

Bump in/Bump out

Estimated times are listed below -confirmed times will be provided.

Bump in – Wednesday 26 March 2025 from 1pm

Conference Welcome Reception will commence from 5pm-7.30pm at the Conference venue.

Bump out – Friday 28 March 2025 from 2pm

Satchel insert delivery requirements

Once approved, the items for inclusion in the conference satchel should be sent to the address below by

Friday 7 March 2025:

Townsville Citylibraries – Flinders Street Library
Level 1, 280 Flinders Street
TOWNSVILLE QLD 4810

Exhibition delivery requirements

Items to support Exhibition requirements should be sent to:

QPLA Conference 2025
Townsville Stadium
40-48 Murray Lyons Crescent
Annandale Queensland 4814

- The venue is ready for vendor boothing deliveries to arrive from Monday 24 March 2025.
- The venue requires all items to be removed from the venue on Friday 28 March, however if the couriers cannot be arranged on that afternoon the venue has advised couriers can pick up the items on Monday 31 March 2025 between 9am and 12 noon – this time is firm based on other events scheduled in the venue.

Booth contact – Ede Events

Contact number: 07 4772 6611

Email: expo@edeevents.com.au

Exhibition Booth Form 2.4m x 2m - please download and return the completed form for any additional requirements.



QLPA Booth Info Kit
2-4mx2m Booth.pdf

Exhibition Booth Form 2.4m x 1m - please download and return the completed form for any additional requirements.



QLPA Booth Info Kit
2-4mx1m Stand.pdf