**Queensland Public Libraries Association (QPLA)**

**2018 Local Government Authority Award**

This Award recognises the Queensland Local Government Authority that demonstrates outstanding community service through delivery of an individual program or service.

**The Award winner will receive $1,000 for their library service.**

Local Government Authorities in Queensland are invited to nominate a project and detail in their submission which of the following themes their project addresses:

* Library branding and marketing – telling the story of Libraries, and what we offer, in a way that attracts users;
* Design of Library Spaces – Spaces, new or old that use purposeful and innovative design elements to increase usage and relevance for our Libraries;
* Partnerships – initiatives that build meaningful relationships with internal and/or external stakeholders;
* Customer service – adopting new or enriched ways to service our users. This may be through innovative collection presentation; digital innovation; or service models which think outside the square;
* Professional development – building staff capacity, fostering the library profession and empowering the public library workforce.
* Library programs and outreach – Lifelong learning making the Library an integral part of the community and positioning Library staff as community activators.

The winner will be determined by the QPLA Executive Board based on how well the applicant’s submission addresses the criteria. The winner will be announced at the Professional Development Intensive in September 2018.

How to enter:

1. Complete all sections of the award application.
2. Ensure all relevant supporting documentation is included. The submitter is responsible for ensuring all photos are used with permission.
3. Short listed winners will be required to supply a project outline which is suitable for upload to the QPLA website (eg. URL to online video, PDF, or other suitable format).
4. Submit entries, signed by the Library Service Manager, to the QPLA Secretary, [secretary@qpla.asn.au](mailto:secretary@qpla.asn.au) by COB **10 September 2018**.
5. All relevant formats will be accepted as part of a submission and creativity of presentation will be considered.

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| **2018 Local Government Award Application** | |
| **Profile**  Describe your library and community, including population served, size, demographic, library use, community needs. |  |
| **Project Alignment**  Detail which of these themes your project addresses and how   * Library branding * Design of Library Spaces * Partnerships * Customer Service * Professional development * Library programs and outreach |  |
| **Program Title**  Name of your project |  |
| **Dates**  Indication of date started/completed or if ongoing |  |
| **Project Synopsis**  Describe the project/program  (max. 500 words)  How the program was delivered, and who was responsible. Outcomes, and how they met the objectives. Learnings. Will the project/program continue.  Documentation must include (eg business case/ project plan, templates) to enable other libraries to follow the model |  |
| **Evaluation**  How did you measure your successes and plan for the future? (max. 500 words) |  |

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Library Service Manager Name Signature and Date